



Retake Application for the Pilates Teacher Certification

Certified Pilates Teacher™

Please complete, sign, and date the application form and mail it to Castle Worldwide, Inc. with your fee. Your application will not be processed until it is complete with all requested information. Please allow 10 days for application processing. In order to receive important electronic correspondence regarding certification, please ensure that your e-mail program will accept e-mails from ibt@castleworldwide.com and pma@castleworldwide.com.

A. PERSONAL INFORMATION

Please fill in the space below with any updates to your name or contact information. To sit for the certification examination, the applicant must be at least 18 years of age.

Last Name _____ First Name _____ Middle Name _____
 Maiden/Former Last Name _____ Date of Birth _____
 Address (home) _____
 City _____ State _____ ZIP _____ Country _____
 Telephone (home) _____ Telephone (work) _____
 Fax (home) _____ Fax (work) _____ E-mail (required) _____

B. PAYMENT INFORMATION

The retake fee is \$150.00. This fee is non-refundable.

Check Payment Enclosed \$ _____ (Payable to Castle Worldwide, Inc.)
 Credit Card Payment MasterCard Visa
 Authorized Name on Card _____ Fee Amount to be Paid \$ _____
 Credit Card Account Number _____ Expiration Date _____
 Authorized Credit Card Holder's Signature _____
 Billing Address _____
 City _____ State _____ ZIP _____ Country _____
 Telephone _____ E-mail _____

C. SIGNATURE AND VERIFICATION OF INFORMATION

I hereby solemnly declare and affirm, under the penalties of perjury, that the facts and matters contained in the foregoing application are true and correct.

Signature of Candidate _____ Date _____

Please Complete Both Sides of Application

D. TEST REGISTRATION

I wish to take the examination by:

- Computer (On demand, subject to test site availability).
- Paper-and-Pencil **** Applications received 21-29 days prior to the exam will require a \$50 late fee for processing. Applications received 20 days or less before the exam date will require a \$75 late fee and will be processed at Castle's discretion.**
 - November 4, 2010 *PMA 10th Annual International Educational Conference* in Long Beach, California. Completed applications must be received by October 5, 2010.
 - November 19, 2010 in Madrid, Spain. Completed applications must be received by October 20, 2010.

Castle receives and processes all applications. An application will not be processed until it is complete. Upon verification of your eligibility, you will receive a username and password which will allow you to schedule a testing session through Castle's web-based test registration system. You must register for testing within 90 days of receiving your eligibility notice. If you do not register for testing within 90 days, your username and password will expire and you will be charged a \$50 fee to re-activate your eligibility.

If you fail the examination, you may reapply to take the examination following a 30-day waiting period from your last test date. If you have not successfully completed the examination after three attempts, you will be required to submit a new application and supporting documentation following a six-month waiting period, during which additional study and training is recommended.

Send all materials to the following address:

Castle Worldwide, Inc.
Attention: Pilates Certification Examination
P.O. Box 570
Morrisville, NC 27560

Telephone: 919.572.6880
Facsimile: 919.361.2426

